



**Public Administration**  
**Syllabus**  
**BOK 1.10**  
**PADM-211**

Quarter/Year: Fall/2023 Instructor: Prof. Dr. Sergiy Panasyuk Contact information: <a href="mailto:panasyuk@uacu.edu.ua">panasyuk@uacu.edu.ua</a>	ECTS Credits: 6 US Credits: 3
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Prerequisites: none

### Course Description

The course introduces the basics of law, legal systems, government structure and institutions, legal concepts, and theories. It concentrates on the essence of public law. Topics include information about the establishment of States and their structures and principles, as well as governmental bodies' interaction. The main accent will be on Ukrainian Constitutional provisions and governmental structure and comparing with the USA, Germany, France, and the GB.

The teaching methods focus on developing analytical skills. Great emphasis is placed on the study of the essence of state law, different law systems, and the structure of the governments.

### Course Outcomes

Upon successful completion of this course, students will be able to:

PH1. Responsibly treat professional self-improvement, realizing the need for lifelong learning, show tolerance and readiness for innovative changes.

PH4. Systematize and streamline the information received on the processes and phenomena in the world economy; evaluate and explain the influence of endogenous and exogenous factors on them; formulate conclusions and develop recommendations, considering the peculiarities of the national and international environment.

PH5. Possess the skills of introspection (self-control), be understandable for representatives of other business cultures and professional groups of different levels (with specialists from other fields of knowledge / activities) on the basis of appreciating diversity, multiculturalism, tolerance and respect for them.

PH6. Plan, organize, motivate, evaluate and increase the effectiveness of teamwork, conduct research in a group under the leadership of a leader, taking into account today's requirements and features in a limited time.

PH8. Understand, highlight and describe new phenomena, processes and trends of global development, mechanisms and tools for the implementation of economic policy and world integration / disintegration processes, including Euro-Atlantic integration.

PH15. Determine the functional features, nature, level and degree of interconnections between subjects of international economic relations of different levels and establish communications between them.

PH16. Demonstrate knowledge about the state of research in international economic relations and the world economy in an interdisciplinary combination with political, legal, natural sciences.

PH17. Determine the reasons, types and nature of international conflicts and disputes, justify and apply economic, legal and diplomatic methods and means of their solution at the international level, defending the national interests of Ukraine.

PH19. Understand and apply current legislation, international regulations and agreements, reference materials, current standards and specifications, etc. in the field of international economic relations.

PH20. Defend the national interests of Ukraine, taking into account the security component of international economic relations.

PH21. Understand and have the skills to maintain business protocol and business etiquette in the field of international economic relations, taking into account the peculiarities of intercultural communication at the professional and social levels, both state and foreign languages.

PH22. Apply appropriate methods, rules and principles of functioning of international economic relations for the development of foreign economic activity of Ukraine.

PH23. Recognize the need for lifelong learning in order to maintain a high level of professional competence.

### **Competencies**

3K1. Ability to realize their rights and responsibilities as a member of society, to understand the values of civil (free democratic) society and the need for its sustainable development, the rule of law, human and civil rights and freedoms in Ukraine.

3K 3. Ability to learn and be modernly trained.

CK 9. Ability to diagnose the state of research in international economic relations and the world economy in an interdisciplinary combination with political, legal, natural sciences.

CK 10. Ability to justify the use of legal, economic and diplomatic methods (instruments) for resolving conflict situations at the international level.

CK 12. Ability to use regulatory documents and reference materials in the implementation of professional activities in the field of international economic relations.

**Internationality:** The international aspect of the course includes learning about national legislation, the governmental structure of different countries, and basic international law principles.

### **Communications**

For individual issues, students should contact the professor **ONLY** by given e-mail or by Moodle. In the Subject line they should put: UACUFirstNameLastName. E-mail messages will normally be answered within 24 hours.

Note! Only emails sent from the student's corporate email address will be answered.

Attention! Official and only language used for assessment activities is English. Official and only languages used for communication within the University are Ukrainian and English.

## **Student Responsibilities**

### **Time Commitment**

The study of technical courses is cumulative (i.e., an understanding of earlier material is necessary to grasp concepts covered later). Past experience has shown a high correlation between procrastination and low grades. Students must be committed to completing tasks on time.

### **Technical Aspects**

The student is obliged to provide himself/herself with all the necessary technical equipment for the educational process (laptop or computer, webcam, headsets or headphones and microphone), as well as access to the Internet.

Only students signed-in with their own first and last name are allowed into video lectures in Zoom.

### **Grading Policy**

The course is based on mastery of course outcomes. Student grades for this course will be calculated based on performance.

Note: the minimal grade to pass a subject is 60%.

### **Graduate Grading Guidelines**

The assignment of a letter grade for a course is an indication of the student's overall success in achieving the learning outcomes for the course. The course letter grade may be viewed as a summary statement of the student's achievement in individual assessments (assignments & activities). These assessments are intended to identify for students their strengths as well as those areas in need of improvement. Student work is assessed according to the guidelines below.

### **Course-level Grading guidelines:**

<b>Grade</b>	<b>ECTS Grade</b>	<b>International Grade</b>
90% - 100%	A	5 (Excellent)
83% - 89%	B	4 (Very Good)
75% - 82%	C	4 (Good)
70% - 74%	D	3 (Good)
60% - 69%	E	3 (Acceptable)
35% - 59%	FX	Not acceptable, possible repetition of course

### **Criteria for grading:**

<b>ECTS grade</b>	<b>Requirements for the student</b>
A	The student demonstrated a comprehensive systemic and in-depth knowledge of program material; processed basic and additional literature; obtained a solid grasp of the conceptual apparatus,

	methods, techniques and tools provided by the program; found creative abilities in the presentation of the educational program material both on this issue and on related modules of the course and related courses, or the student had a current control of 90-100 points
B	The student demonstrated good knowledge of program material; processed the basic literature, mastered the conceptual apparatus, methods, techniques and tools provided by the program, but with some inaccuracies
C	
D	The student showed mediocre knowledge of the core program material; learned information mainly from a lecture course or just one textbook; mastered only certain methods, techniques and tools provided by the program
E	
FX	The student has significant gaps in knowledge of the main program material; fragmentary mastered the basic concepts, techniques and tools; significant mistakes are made when using them

Maximum total possible points – 100 points incl. (Midterm and Final exam are 60% of overall evaluation, where Midterm – 20% and Final – 40%)

- Project – 40 points (several times during the course)
- Midterm exam – 20 points
- Final exam – 40 points

### **Student Workload**

It is assumed that for each out of 17 class sessions a student spends about 10.5 academic hours of work. This includes 3.5 academic hours of lectures with the instructor and 7 academic hours of personal work. Personal work includes analyzing course materials and creating a new country with a particular form and governmental structure (in subgroups). Please pay attention that 1 academic hour equals to 40 minutes.

### **Assignment Format**

- All work should be shown on time. If the student misses the deadline – the task is failed.
- Midterm covered topics from previous lectures (weeks 1-3). It included multiple-choice questions test and took about 0.5 hours.
- The Final exam covered all course material and included multiple-choice questions test. It lasts for 0.5 hours. Admission to the Final exam is possible only if all the tasks of the curriculum are covered.
- After the Midterm and Final is graded a student has access to the grade only. Access to the attempt, corrects answers and information whether the answer is correct cannot be granted.

### **Academic dishonesty**

· Academic integrity is submitting one's own work and properly acknowledging the contributions of others. Forms of academic dishonesty include:

1. Plagiarism — submitting all or part of another's work as one's own in an academic exercise such as an examination, a computer program, or written assignment.
2. Cheating — using or attempting to use unauthorized materials on an examination or assignment, such as using unauthorized texts or notes or improperly obtaining (or

attempting to obtain) copies of an examination or answers to an examination. Including the use of artificial intelligence and pre-prepared answers to the questions of tasks is prohibited (unless otherwise specified in the task itself or allowed by the instructor).

3. Facilitating Academic Dishonesty — helping another commit an act of dishonesty, such as substituting for an examination or completing an assignment for someone else.

4. Fabrication — altering or transmitting, without authorization, academic information or records.

- Any violation of these rules constitutes academic dishonesty and is liable to result in a failing grade and disciplinary action. In case of any academic dishonesty a student is not allowed to continue or retake the assessment activity and for the Final the unsatisfactory grade (“0”) is assigned for the course total. Cases of the academic dishonesty are not considered by the Academic Council.

- Midterm and Final are valid only if they are taken on-campus (room defined by the dean’s office) and on UACU’s computer/laptop or online on the student’s computer/laptop using Zoom and other conditions defined by the dean's office to avoid the cases of academic dishonesty. Students who will not meet this requirement will be expelled from the course with grade “0”.

- In case of missed Midterm or Final exam (for a valid reason like sickness or an emergency) a request to repeat the exam is possible. Permit to repeat a midterm or final exam is done through a letter to the dean's office with request and approval of subject lecturer.

- Submission or retaking of any assessment activities after deadlines are forbidden.

### Submission & Return Policy

Assignments must be submitted to the professor on or before the due date indicated in the Course Schedule. The assignments submitted after the due dates receive zero points.

\*\*\*\* NO MAKE –UP QUIZZES AND EXAMS \*\*\*\*

### Schedule

Week #	Research Projects	Assignments Due	Points
Classes 1-3	Creation of a state. Form of a state and its basic characteristics.	Self-reading: Recommended Materials (No. 1-5)	10
Classes 4-5	Basic human rights	Recommended Materials (No. 6-8)	5
Classes 6-7	Types of direct democracy	Recommended Materials (No. 9-10)	5
Class 8	Midterm	Recommended Materials (No. 1-10)	20
Classes 9-10	Country leader	Recommended Materials (No. 11-	5

		15)	
Classes 11-12	Parliament/Legislative branch	Recommended Materials (No. 16-20)	5
Classes 13-14	Executive branch/the Cabinet of ministers	Recommended Materials (No. 21-25)	5
Classes 15-16	The judicial branch	Recommended Materials (No. 26-30)	5
Class 17	Final	Recommended Materials (No. 1-30)	40

### Recommended Materials

1. Difference Between Parliamentary and Presidential Forms of Government - <https://testbook.com/key-differences/difference-between-parliamentary-and-presidential-form-of-government>
2. Parliamentary vs Presidential Form of Government in Representative Democracy - <https://unacademy.com/content/clat/study-material/legal-reasoning/parliamentary-vs-presidential-form-of-government-in-representative-democracy/>
3. Parliamentary and Presidential Systems - <https://study.com/academy/topic/parliamentary-and-presidential-systems.html>
4. Semi-Presidential Systems - <https://oxcon.ouplaw.com/display/10.1093/law-mpeccol/law-mpeccol-e630> and <https://link.springer.com/content/pdf/10.1057/palgrave.fp.8200087.pdf>
5. Unitary and federal systems - <https://www.britannica.com/topic/constitutional-law/Unitary-and-federal-systems>
6. Universal Declaration of Human Rights - <https://www.un.org/en/about-us/universal-declaration-of-human-rights>
7. European Convention on Human Rights - [https://www.echr.coe.int/documents/d/echr/convention\\_ENG](https://www.echr.coe.int/documents/d/echr/convention_ENG)
8. Constitution of Ukraine (Section II) - <https://zakon.rada.gov.ua/laws/show/en/254k/96-bp#Text>
9. Direct democracy - <https://www.britannica.com/topic/direct-democracy>
10. Direct democracy - <https://consoc.org.uk/the-constitution-explained/direct-democracy/>
11. Constitution of Ukraine (Section V) - <https://zakon.rada.gov.ua/laws/show/254k/96-bp#Text>
12. The UK Royal Family - <https://www.royal.uk>
13. The President of France - <https://www.elysee.fr/en/>
14. The President of Germany - [https://www.bundespraesident.de/EN/Home/home\\_node.html](https://www.bundespraesident.de/EN/Home/home_node.html)
15. The US Whitehouse - <https://www.whitehouse.gov/>

16. Constitution of Ukraine (Section IV) - <https://zakon.rada.gov.ua/laws/show/254к/96-Бп#Text>
17. The UK Parliament - <https://www.ucl.ac.uk/constitution-unit/research/parliament>
18. The Houses of the Parliament of France - <https://www.senat.fr/lng/en/index.html>; <https://www2.assemblee-nationale.fr/langues/welcome-to-the-english-website-of-the-french-national-assembly>
19. The Houses of Germany Parliament - <https://www.bundestag.de/en/>; <https://www.bundesrat.de>
20. The Houses of the US Parliament - <https://www.congress.gov>; <https://www.house.gov>
21. Constitution of Ukraine (Section VI) - <https://zakon.rada.gov.ua/laws/show/254к/96-Бп#Text>
22. The UK Government - <https://www.gov.uk>
23. The government of France - <https://www.gouvernement.fr>
24. The government of Germany - <https://www.bundesregierung.de/breg-en> ;
25. The US government - <https://www.usa.gov>
26. Constitution of Ukraine (Section VIII) - <https://zakon.rada.gov.ua/laws/show/254к/96-Бп#Text>
27. The UK judiciary - <https://www.judiciary.uk> and <https://www.supremecourt.uk>
28. The Judiciary in France - <https://www.justice.gouv.fr/multilinguisme-12198/english-12200/justice-in-france-22126.html>; <https://www.courdecassation.fr/en> and the Constitutional Council - <https://www.conseil-constitutionnel.fr/en>
29. Constitutional Court of Germany - [https://www.bundesverfassungsgericht.de/EN/Das-Gericht/das-gericht\\_node.html](https://www.bundesverfassungsgericht.de/EN/Das-Gericht/das-gericht_node.html) and <https://rm.coe.int/court-system-in-germany-constitutional-court-bundesverfassungsgericht-/168078f809>
30. The US Judiciary - <https://www.uscourts.gov>

## Basic explanations

Five subgroups must be created (a minimum of 5 students in each subgroup). All students should participate in a subgroup.

Each group should create its own country.

Week 1

The subgroups should create their own unique state/country, name it, and choose a form of the state, regime, location, and basic principles.

Week 2

The subgroups should create their own countries' list of human rights, and explain their importance, necessity and protections.

Week 3

The subgroups should choose their country's types of direct democracies, and explain their procedures and ways of realisation.

Week 4



The subgroups should choose their country's leaders, and explain the way of a leader's appointment/elections, their powers and relations with the executive, legislative and judicial branches.

#### Week 5

The subgroups should create their country's parliaments, decide about their structure, and explain the way of their formation, their powers, and relations with the leader, executive, and judicial branches.

#### Week 6

The subgroups should create their country's executive branch, explain (reasoning) their structure (head and departments/ministers), and explain the way of their formation, their powers, and relations with the leader, legislative, and judicial branches.

#### Week 7

The subgroups should create their country's legislative branch, decide about their structure (head and types/levels of the system), and explain the way of their formation, their powers, and relations with the leader, legislative, and executive branches. Also, about the constitutional courts/councils existing should be decided, with explanations.

Every week (till Sunday), the subgroups should send the document with answers to the mentioned questions. If the document is submitted later, a subgroup will lose points. Every next week the document should be the same (with previous answers and additional information) and should not be separated by a new document every week.

Every Friday, at 11:00 (Central European Time (CET))/12:00 – Kyiv time, students will have the opportunity to clarify all misunderstandings and nuanced during the online consultations via Zoom -

<https://us02web.zoom.us/j/4854765235?pwd=RTZEM29SSzZDQkhpK3NrTWVZdU9YZz09>

Meeting ID: 485 476 5235; Passcode: 11111

\* The above schedule and procedures are subject to change in the event of extenuating circumstances.

Протокол засідання кафедр № 4 від 22.08.2023 року

Проректор з навчально-методичної роботи



Л.І.Кондратенко

Завідувач кафедри



Г.А.Бевзо

Викладач



С.А.Панасюк