

## PEDAGOGICAL EXCELLENCE STUDIES

### Ph.D

### Syllabus

### III 2.5

### PHD 636

### Specialty: 051 “Economics”

### Educational program “Economics”

Quarter/Year: Spring /2023

ECTS credits: 3

Instructors: Dr. Oleksandr Romanovskyi

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US credits: 1.5

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**Prerequisites:** none

#### Course Description

In the Pedagogical Excellence Studies course students acquire knowledge and skills that prepare them for a role of top-level managers of educational institutions as well as professors at the institutions of higher learning. Often, a high-ranking manager at an educational institution has a doctoral degree themselves and is practically involved into educational process by direct teaching. As such, this course teachers how to successfully manage employees in educational institutions so that the goals of employees and the goals of the institution are met and how to be a good professor at the same time. Therefore, the examples of topics included in the course are as follows:

- Adult learning
- Assessment
- Handling of **organizational politics** in educational institutions
- Motivation for high performance
- Handling of individual differences of employees for the benefit of the educational institution
- Inclusiveness in Higher Education
- How to conduct change in an educational institution

Overall, after completion of the course students will be better prepared to lead educational institutions and to teach students of higher learning.

#### Course Outcomes

**PH01.** Advanced conceptual and methodological knowledge of economics, management of socio-economic systems, and the borders of subject industries, as well as research skills that

are sufficient for carrying out fundamental and applied research on levels of world achievements in the relevant areas.

**PH06.** Free to present and discuss with specialists and non-specialists the results of research, theoretical and practical problems economic state, and in foreign languages, qualified to display the results of research in scientific publications in leading scientific editions.

**PH09.** Formulate and check hypotheses; use for justification of conclusions proper evidence the results of theoretical analysis, empirical research, mathematical and/or computer modeling, and available literary data.

### **Competencies**

**IC,** Ability to generate new ideas to solve complex economic problems, as well as conduct actual scientific research, the results of which have scientific novelty, theoretical and practical significance, implying deep rethinking available and creating new ones integral to knowledge and/or professional practice.

**3K01.** Ability to abstract thinking, analysis, and synthesis.

**3K04.** Ability to generate new ideas (creativity).

**CK03.** Ability to use modern methodologies, methods, and tools of empirical and theoretical research in the field of economics, computer modeling methods, modern digital technologies, databases, and other electronic resources, and specialized software in scientific and scientific-pedagogical activities.

**CK04.** Ability to carry out scientific and pedagogical activities in institutions of higher education.

### **Internationality**

The course has strong international component due to importance of globalization in the labor market. As such, the course utilizes research articles with international context. Students are encouraged to learn about the way educational process is organized in other countries.

### **Communication**

This course takes place on-line in a remote study mode. It means that all materials of the course are available for students to study any time convenient for them.

For individual issues, students should contact the professor by the given e-mail or by Moodle. In the Subject line they should put: **UACUFirstNameLastName**. E-mail messages will normally be answered within 24 hours.

### **Student Responsibilities**

#### **Technical Aspects**

The student is obliged to provide himself/herself with all the necessary technical equipment for the educational process (laptop or computer, webcam, headsets or headphones and microphone), as well as access to the Internet.

### **Grading Policy**

The course is based on mastery of course outcomes. The student's grade for this course will be calculated based on performance.

**Note:** the minimal grade to pass the course is 70%

### **Grading Guidelines**

The assignment of a letter grade for a course is an indication of the student's overall success in achieving the learning outcomes for the course. The course letter grade may be viewed as a summary statement of the student's achievement in individual assessments (assignments & activities). These assessments are intended to identify for students their strengths as well as those areas in need of improvement. Student work is assessed according to the guidelines below.

### Course-level Grading Guidelines:

Grade	ECTS Grade	International Grade
90% - 100%	A	5 (Excellent)
83% - 89%	B	4 (Very Good)
75% - 82%	C	4 (Good)
70% - 74%	D	3 (Good)
60% - 69%	E	Not acceptable, repetition of the course required
35% - 59%	FX	Not acceptable, repetition of the course required

### Criteria for Grading

ECTS grade	Requirements for the student
A	The student demonstrated a comprehensive systemic and in-depth knowledge of program material; processed basic and additional literature; obtained a solid grasp of the conceptual apparatus, methods, techniques and tools provided by the program; found creative abilities in the <b>presentation</b> of the educational program material both on this issue and on related modules of the course and related courses, or the student had a current control of 90-100 points
B	The student demonstrated good knowledge of program material; processed the basic literature, mastered the conceptual apparatus, methods, techniques and tools provided by the program, but with some inaccuracies
C	
D	The student showed mediocre knowledge of the core program material; learned information mainly from a <b>lecture</b> course or just one textbook; mastered only certain methods, techniques and tools provided by the program
E	
FX	The student has significant gaps in knowledge of the main program material; fragmentary mastered the basic concepts, techniques and tools; significant mistakes are made when using them

Maximum total possible points - **100** points incl. (midterm and final exam are **60%** of overall evaluation, where Midterm – **20%** and Final – **40%**)

Individual project – **40** points

Midterm exam - **20** points

Final exam - **40** points

### Student Workload

It is assumed that for each out of 14 class sessions a student spends about 10.5 academic hours of work. This includes 3 academic hours of lectures with the instructor and 7.5 academic hours of personal work. Personal work includes work with the materials loaded

in Moodle (required reading, home-works, etc) as well as team-work, reading additional literature on the topic, additional discussions with classmates on the topic, etc. Please pay attention that one academic hour equals 40 minutes.

### **Assignment Format**

- Midterm covers topics from previous lectures (Lectures 1-6). Doing well on the Midterm Exam requires deep analysis of all information studied in the first part of the course. The length of the exam is 90 minutes.
- The final exam covers all course material with emphasis on Lectures 8-13. Doing well on the Final Exam requires deep analysis of all information studied during the course with emphasis on the second part of the course. The length of the exam is 90 minutes.

After the Midterm and Final are graded, a student has access to the grade only. Access to the attempt, corrects answers and information whether the answer is correct cannot be granted.

#### • Personal project

The Personal Project can be presented in two ways. It can be either recorded as a video and loaded to the designated location in the course page in Moodle (length: 25-30 minutes). Alternatively, it can be written as a paper and loaded in the same location in Moodle (length: 10-12 pages, Times New Roman 12, spacing 1.5). Choose what option is better for you and use this option.

### **Academic dishonesty**

Imagine that you are new President of a big private university. What would be your steps to make sure the university is successful? Please use all the knowledge acquired during the course.

Academic integrity is submitting one's own work and properly acknowledging the contributions of others. Forms of academic dishonesty include:

1. Plagiarism – submitting all or part of another's work as one's own in an academic exercise such as an examination, a computer program, or written assignment.
2. Cheating – using or attempting to use unauthorized materials on an examination or assignment, such as using unauthorized texts or notes or improperly obtaining (or attempting to obtain) copies of an examination or answers to an examination.
3. Facilitating Academic Dishonesty – helping another commit an act of dishonesty, such as substituting for an examination or completing an assignment for someone else.
4. Fabrication – altering or transmitting, without authorization, academic information or records.

Any violation of these rules constitutes academic dishonesty and is liable to result in a failing grade and disciplinary action. In case of any academic dishonesty a student is not allowed to continue or retake the assessment activity and for the **Final Exam** the unsatisfactory grade (“0”) is assigned for the course total. Cases of the academic dishonesty are not considered by the Academic Council.

In case of missed Midterm or Final exam (for a valid reason like sickness or an emergency) a request to repeat the exam is possible. Permit to repeat a midterm or final exam is done through a letter to the dean's office with request and approval of subject lecturer. Submission or retaking of any assessment activities after deadlines are forbidden.

Assignments must be submitted on or before the due date indicated in the Course Schedule.

## Submission & Return Policy Schedule

Classes	Research Projects	Assignments Due	Points (for each assessment activity)
Topic 1	Introduction to the Course		
Topic 2	Organizational Politics in the Institutions of Higher Learning: How to deal with It.		
Topic 3	Lessons on Motivating Employees		
Topic 4	How to Deal with Different People (Keirseey Assessment)		
Topic 5	How to Deal with Different People (DISC Assessment)		
Topic 6	Emotional Intelligence as a Key to Success for a Leader and a Professor in an Institution of Higher Learning		
Topic 7	Midterm Exam	Is based on Topics 1-6	20 points
Topic 8	The Role of Emotions at Work		
Topic 9	How to Deal with Different People (PAEI Assessment)		
Topic 10	Mentoring		
Topic 11	Adult Learning and Assessment		
Topic 12	Bringing Organizational Change in Institutions of Higher Learning		
Topic 13	Overview of the Course Individual Project is Due		40 points
Topic 14	Final Exam (40%)	The Exam is Based on Topics 8-13	40 points

### 1. Recommended Materials

- Mbua, E., Opoku-Darko, J., Gudu, B., et al. (2023). *Methods and Strategies in Teaching*. AJPO Publishers. 140 pages.
- Pfeffer, J. (2022). *Seven Rules of Power – Surprising but True Advice on How to Get Things Done and Advance Your Career*. Matt Holt Publishing. 240 pages.
- Talzoya (2021). *The Traits of Powerful People*. Wiley Publishing. 180 pages.
- Dehaene, S. (2021). *How We Learn. The New Science of Education and the Brain*. Penguin Publishing. 350 pages.
- Goleman, D. (2020). *Emotional Intelligence. 25<sup>th</sup> Anniversary Addition*. Bloomsbury Publishing. 350 pages.
- Axelrod, W. (2019). *10 Steps to Successful Mentoring*. Association for Talent Development Publisher. 100 pages.

7. Drenth, A. (2017). *The 16 Personality Types: Profiles, Theory and Profiles Development*. Wiley Publishing. 228 pages.
8. David, S. (2017). *Emotional Agility. Get Unstuck, Embrace Change and Thrive in Work and Life*. Penguin Publishing. 200 pages.
9. Merriam, S., Bierema, L. (2013). *Adult Learning. Linking Theory and Practice*. Jossey-Bass Publishing. 320 pages.
10. Covey, S. (2004). *The Seven Habits of Highly Effective People: Powerful Lessons in Personal Change*. FranklinCovey Publisher. 420 pages.

*\* The above schedule and procedures are subject to change in the event of extenuating circumstances.*

Протокол засідання кафедр № 1 від 24.01.2023 року

Проректор з навчально-методичної роботи



Л.І.Кондратенко

Завідувач кафедри



Г.А.Бевзо

Викладач

О.О.Верхогляд

